

# TELETYPE CORPORATION

SALES AND MERCHANDISING  
4100 FULLERTON AVENUE

*Chicago 39, Illinois*

C. W. BURCKY  
Supervisor, Equipment Sales

Teletype Information Letter  
March 1, 1957

Subject: Teletype School Of Maintenance Training

As a service to our customers, Teletype Corporation operates a tuition-free school offering instruction in the maintenance of the various Teletype apparatus units. Customers who maintain their own Teletype facilities are invited to send their maintenance personnel for the courses provided.

Classes are given on a regular schedule throughout the year. Students are graded, and a report on their performance is furnished to the customer. There is a three-week course on 14, 15, and 19 Type equipment, and a two-week course on 28 Type apparatus. In general, the courses cover:

1. General description and theory of operation.
2. Adjustments and lubrication.
3. Disassembling and reassembling of principal assemblies.
4. Trouble shooting. (The instructor introduces troubles into the equipment that may occur in the field; the student is required to locate and correct these troubles.)

The school has been moved to new and enlarged quarters at 201 N. Wells Street in Chicago's Loop, convenient to hotels and restaurants. Sessions are from 8 A.M. to 4:45 P.M., Monday through Friday, with an hour for lunch (12:00 to 1:00). It is essential that students begin the course at the start of their class period; if the trainee fails to report by noon of the starting day, enrollment is automatically cancelled. Customers planning to send students to the school can make the necessary arrangements by contacting:

Mr. R. S. Graves, Supervisor  
School of Maintenance Training  
Teletype Corporation  
201 N. Wells Street  
Chicago 6, Illinois

Enrollment should be made approximately sixty days prior to the starting date of the class desired. Hotel reservations should be arranged by the customer or the student himself. Class schedules for the two courses regularly programmed are attached.

From time to time special courses are given in equipment not regularly covered. If you have requirements for such unprogrammed instruction, will you please contact Mr. Graves for further information.

Yours very truly



50 YEARS OF LEADERSHIP

*C. W. Burcky*  
Supervisor, Equipment Sales

TELETYPE MODEL 14, 15 AND 19 TRAINING CLASS

Three-Week Course

CLASSES SCHEDULED FOR 1957					
No.	Start	End	No.	Start	End
1			9	June 24	July 12
2			10	July 29	August 16
3			11	August 19	September 6
4	March 11	March 29	12	September 9	September 27
5	April 1	April 19	13	September 30	October 18
6	April 22	May 10	14	October 21	November 8
7	May 13	May 31	15	November 11	November 29
8	June 3	June 21	16	December 2	December 20

SUBJECT MATTER	(Approx. Time)
Welcome and General Discussion	2 Hrs.
Model 14 Tape Perforator (GPE) – Description, Circuits and Adjustments	4 Hrs.
Model 14 Nontyping Reperforator (RPE) – Description, Circuits and Adjustments	4 Hrs.
Model 14 Transmitter Distributor (XD) – Description, Circuits and Adjustments	7 Hrs.
Model 15 Perforator Transmitter (PEX) – Description, Circuits and Adjustments	10 Hrs.
Model 14 Typing Reperforation (FPR) – Description, Circuits and Adjustments	18 Hrs.
Model 15 Printer Set ( BP, BB and BK) –	
Theory of Operation	12 Hrs.
Adjustments	32 Hrs.
Disassembling and Reassembling of Principal Assemblies	3 Hrs.
Circuits	2 Hrs.
Trouble Shooting	16 Hrs.
Line Relays – General Discussion and Adjustments	1 Hr.
Range-Bias	1 Hr.
Distortion Test Set (DXD) – Description, Theory and Operation	2 Hrs.
Model 19 Set	2 Hrs.
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	116 Hrs. (15 Days)

**TELETYPE MODEL 28 TRAINING CLASS**  
Two-Week Course

CLASSES SCHEDULED FOR 1957					
No.	Start	End	No.	Start	End
1			9	June 24	July 5
2			10	July 29	August 9
3			11	August 19	August 30
4	March 11	March 22	12	September 9	September 20
5	April 1	April 12	13	September 30	October 11
6	April 22	May 3	14	October 21	November 1
7	May 13	May 24	15	November 11	November 22
8	June 3	June 14	16	December 2	December 13

SUBJECT MATTER	(Approx. Time)
Welcome and General Discussion	2 Hrs.
Model 28 Keyboard (LK) -	
Description and Theory of Operation	3 Hrs.
Disassembling and Reassembling	3 Hrs.
Adjustments and Circuits	11 Hrs.
Model 28 Printer (LP) -	
Description and Theory of Operation	15 Hrs.
Disassembling and Reassembling	4 Hrs.
Adjustments	21 Hrs.
Range-Bias and Circuits	3 Hrs.
Printer Trouble Shooting	16 Hrs.
	78 Hrs. (10 Days)